

**10-15 TRANSIT BOARD
MINUTES
July 30, 2009**

Present: Ernie Greiner Lee Dimmitt Dennis Smith
Jody McDanel Lawrence Rouw Greg Kenning
Michael Beary Don Greenlee

Absent: Janet Fife- LaFrenz Dale Taylor Bill Randolph

Staff: Pam Ward Brenda Stevens Tom Jones Ed Mosbey

Guests: Chris Kukla, Area XV Regional Planning,

AGENDA: Greenlee reviewed the agenda, and the agenda was approved as presented.

MINUTES The minutes from the meeting of June 25, 2009 were presented. Following review Greiner moved and Smith seconded a motion to approve the minutes as presented. Motion carried.

EXPENSES

Expenses for the Month of June were presented in the amount of \$47,149.56.

Staff noted that the expenditures were pretty routine for June. There were no additional questions.

Following a review, Greiner moved and Rouw seconded a motion to acknowledge and file the expenses. Motion carried.

REVENUE/EXPENSE REPORT

Pam presented the reports June for 10-15 and Lee County accounts.

Pam noted that Lee County revenue was up \$30,423 from a year ago. Expenses are up \$10,872. The biggest increases are wages, bus repairs but fuel is showing a decrease now.

Pam noted that 10-15 revenue was up \$217,830 from a year ago. Expenses are down \$124,883. The biggest increases are wages but bus repairs and fuel declined significantly.

Pam explained that there were several payments that will be received for FY 2009 after the close of the fiscal year. These will reflect as accounts receivable if received before all the books are closed.

Pam noted that expenses incurred for New Freedom have been transferred into that account. Revenues have been requested and will follow shortly.

No action was taken.

RIDERSHIP REPORT

Pam noted that there were 18,263 rides provided in June compared to 18,279 in June last year.

Pam noted that several services have been changed this year that affected ridership. It appears that ridership will continue to grow as it has the past few months.

Pam updated the Board on the results of RAGBRAI in Chariton and Ottumwa.

Following review and discussion, the report was accepted as presented.

STATUS REPORT

Drivers and Dispatchers

Pam updated the Board on recent personnel activity. No action was needed by 10-15 Transit.

Pam updated the Board on the Dispatcher Supervisors position. No action was needed by 10-15 Transit.

Customer Survey

Pam reported that the customer survey had been sent out. She distributed the results and comments received. Overall, it appears the customers are happy with services provided. No action was needed by the 10-15 Transit.

Two serious accidents

The staff updated the Board on two serious accidents that have occurred in Jefferson County. No action was needed at this time.

Advertising Plan

The staff updated the Board on work on the advertising plan. No action was needed.

Summer Youth Workers

Pam and Ed updated the Board on the summer youth workers that have been placed with Transit. No action was needed.

FY 10 Discretionary Projects

Iowa DOT has notified us that additional funds remain available under the Public Transit Infrastructure Grant program. For a number of years, we have planned on one final expansion to the maintenance shop. This would be an addition of 40' length and full width of the existing facility with raised side walls to enable us to install a bus hoist. This would require turning the garage door opening to face the south. This would enable buses to pull off Emma Street and then enter the maintenance shop's east entrance.

We estimate this project to cost about \$235,000. We had originally planned for FY 2010 using local money, but with this opportunity, we would like to pursue the Infrastructure Grant option.

The deadline for filing the second round application will be October 1. That gives us time to complete the application and fulfill the planning requirements, including specifying exactly what project we propose in both the application and TIP.

The staff recommended that the Board authorize staff to proceed in the next steps to apply for the grant. If successful, the staff would initiate plans and specification development.

Beary moved and Dimmitt seconded a motion to approve the staff recommendation. Motion carried.

PROGRESSIVE MAINTENANCE REPORT

There were no questions on the June report.

NEXT MEETING

The next meeting was schedule for Thursday, August 27, 2009 at 10:15 a. m. at the Transit Conference Room.

ADJOURNMENT With no further business to conduct, the meeting was adjourned at 11:05 am.

Don Greenlee, Chairman

Michael Beary, Vice Chairman

Ernie Greiner, Secretary